RVAA Motion Tracking Form

RVAA Motion #: _____
(format: YYYY-MM-Motion #)

Instructions: This motion tracking form must be completed for all motions from an individual, sub-committee, committee or assembly to assist with capturing all necessary information and action items for the official records. This form is not required for administrative motions. (ie. Approve agenda, approve minutes, extend discussion or for adjournment)

Date: 9/15/2026 Location: S&F Zoom meeting

Motion Type: ☐ Individual By: _____(Region Code ____)
2nd: _____ (Region Code ____)
☑ Committee (Enter Committee: Structure and Function Motion # _____)

Motion:

The RVAA approves the use of the OpaVote electronic voting software as an acceptable method to conduct elections, polls. The RVAA will approve when this option is used during meetings.

Rationale:

There are RVAA decisions that a secure, anonymous voting system would be preferable to a show of hands or paper ballots.

Results: ☐ Passed ☐ Failed Votes For: _____ Against: _____ Abstentions: _____
☐ Withdrawn ☐ Tabled

Outcome tracking:	Date	Result
☐ Sub-Committee (_____)	_____	☐ Approved ☐ Failed ☐ Returned
☐ Committee (_____)	_____	☐ Approved ☐ Failed ☐ Returned
☐ Assembly (_____)	_____	☐ Approved ☐ Failed ☐ Returned
☐ Admin Council	_____	☐ Approved ☐ Failed ☐ Returned
☐ USAV Board of Directors	_____	☐ Approved ☐ Failed ☐ Returned

Notes (For returns or comments)

Action Required:
Assigned to: _____ Due Date: _____

Document(s) to Update: _____
Updated by: _____ Date: _____