RVAA ADMIN MANUAL

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Article I NAME

1.01 The name of this structure is the Regional Volleyball Association Assembly (RVAA) which is comprised of the 40 Regional Volleyball Associations (RVA) operating as authorized by USA Volleyball (USAV), the National Governing Body (NGB), as a Local Affiliated Organization (LAO) under its Bylaws and Operating Code of the USAV Board of Directors (BOD).

Article II MISSION, VISION, COMPOSITION, ROLES & RESPONSIBILITIES

2.01 **Mission Statement**

A. To promote collaboration between the Regions and USAV to foster relationships and ensure best practices to achieve growth and excellence to serve our current and future members.

2.02 **Vision**

A. To support USAV and the entire volleyball community to build a lifelong, safe, inclusive, and positive experience at all levels of engagement.

2.03 **Composition**

A. One (1) Principal representative from each RVA chosen by their respective RVA leadership in a democratic fashion, which shall comprise two-thirds (2/3) of the voting power of the RVAA,

B. Up to five (5) international athletes, at least one-half (1/2) of these international athletes being 10-year athletes as defined in the USAV bylaws, and the remaining international athletes being 10 Year+ athletes, shall comprise one-third (1/3) of the voting power of the assembly.

2.04 **Responsibilities**

A. The RVAA shall

1. Coordinate and oversee the activities and programs of the RVAA in relation to both USAV and the RVAA's missions.
2. Assist USAV and Administrative Council (USAV AC) committees with all USAV and RVAA audit and compliance initiatives (see Addendum B (ROAS) for current requirements).
3. Complete all required audits to ensure continued recognition as a USAV Member Organization
4. Resolve inter-regional and RVA-specific issues.

5. Promote and improve all aspects of volleyball competitions throughout the United States.
6. Coordinate, standardize, and improve the individual RVA(s) administration.
7. Work with other USAV substructures to achieve the RVAA mission.
8. Populate various committees within the USAV and RVAA.
9. Propose any changes to the RVAA Administrative Manual.
10. Provide candidates for USAV BOD, RVAA chair, Associate chair and USAV BOD Nominating Committee representative to the USAV AC nominating committee.
11. Elect three (3) representatives to the USAV BODs.
12. Elect one (1) additional member to the USAV AC
13. Elect one (1) representative to the USAV BOD Nominating Committee
14. Elect the Chair and Associate Chair of the RVAA.
15. Elect Beach and Indoor Representatives to the USAV Rules Commission.
16. Approve members of all RVAA committees
17. Recommend appropriate action items to the USAV BOD and USAV AC.
18. Review, coordinate, and approve those procedures applicable to all Regional Volleyball Associations.
19. Review and make recommendations to the USAV BOD concerning forming new RVA(s) or redistricting or realigning existing RVA(s).
20. Review registrant and program issues from commissions, sub-commissions, and other USAV entities.
21. Hold a bi- annual meetings typically in May and October.

Article III ELECTED POSITIONS AND THEIR REQUIREMENTS

3.01 **RVAA Chair Duties:**

A. The RVAA Chair shall preside over all RVAA meetings.

B. Chair the RVAA Administrative Council

C. Serve as or appoint, as appropriate and necessary, Assembly liaisons to other USAV groups upon request, with RVAA approval.

D. It is highly recommended to attend all open USAV BOD meetings.

E. Draft agenda 20 days before regular meetings with the help of the RVAA Associate Chair, and RVAA Administrative Council (RVAA AC). The final agenda shall be distributed to RVAA a minimum of 5 days prior to the regular meeting.

F. Shall receive reports from BOD or RVAA committees and assist, as required, in resolving issues related to RVAA member compliance or standing.

G. Appoint a chair to all standing committees, other committees, and task forces. The RVAA must approve these appointments.

H. The RVAA Chair shall review all written complaints that have exhausted due process at the Region level and refer them to the RVAA Ethics and Eligibility Committee

I. Shall receive and review any complaints received by USAV or the BOD that were determined to be an RVAA matter.

J. Will create an ad hoc committee for the adjudication of all complaints against the RVAA or its members.

K. The RVAA Chair (provided they are the current Principal Representative for their region) will be allowed one (1) vote in all RVAA meetings.

L. The RVAA Chair may appoint Assistant Chairs and assign them appropriate duties. The RVAA must approve these appointments

M. Appoint an Administrative Assistant who will take and produce, in written form, the minutes of all RVAA general session meetings.

N. The Administrative Assistant has no voting powers unless they are a current Principal Representative or holding a proxy. The RVAA must approve this appointment.

3.02 **RVAA Associate Chair Duties:**

A. Preside over the RVAA meetings in the absence of the RVAA Chair.

B. Serve on the RVAA Administrative Council.

C. Attend all RVAA meetings.

D. Serve as trustee of the RVAA Contingency fund.

E. Attend the USAV AC meeting if either RVAA representative is unable to attend.

F. If the Associate Chair is unable to attend, the RVAA Chair shall appoint, subject to RVAA approval, a representative(s) to participate in the meeting. Serve as chair of the RVAA Ethics and Eligibility Committee.

G. If the Associate Chair has a conflict of interest, the RVAA Chair shall appoint, subject to RVAA approval, a Chair with no conflict of interest.

H. Administer service and retirement awards for Commissioners/Principal representatives.

I. The RVAA Associate Chair (provided they are the current Principal Representative for their region) will be allowed one (1) vote in all RVAA meetings.

3.03 **Nominations and Elections**

A. **RVAA Chair**

1. Self-nomination allowed.
2. The election will be held at the Annual Meeting in May
3. Chairs shall serve a four (4) year term beginning July 1 of the 1st year of the quadrennium. There is no limit on the total number of terms a representative may serve.
4. The RVAA Chair must meet all requirements as described in USAV Bylaws. In addition, it is recommended that they have extensive experience in RVAA operations and have attended at least 4 of 6 previous regular RVAA meetings.
5. Nominations from the floor are not allowed.
6. A slate of potential candidates and all required paperwork must be provided to the USAV AC nominating committee for vetting by April 1.
7. The USAV AC Nominating Committee will oversee the election process.
8. The office shall be filled by a majority vote of the RVAA voting members present, subject to athlete requirements (Addendum A) at a properly called meeting of the RVAA.
9. In elections with multiple candidates where a majority is not obtained, the candidate with the lowest vote will be dropped, and the process will be repeated until a candidate obtains a majority vote.
10. If the Chair resigns at any time or the office of the Chair becomes vacant, the RVAA shall elect a new Chair to serve the balance of the term. The election will be held as soon as prudent using the same election procedures as above (3-9).

B. **RVAA Associate Chair**

1. Self-nomination allowed
2. The election will be held at the Annual Meeting in May.
3. Shall serve a four (4) year term beginning July 1 of the 3rd year of the quadrennium. There is no limit on the total number of terms a representative may serve.
4. Candidate must be a member in good standing of an RVA and have attended 4 of the previous six (6) regular RVAA meetings.
5. Nominations from the floor allowed.

6. The USAV AC Nominating Committee will oversee the election process.
7. If the RVAA Chair is unable to fulfill their full term the RVAA Associate Chair will fill the position until a new RVAA Chair can be elected.
8. The office shall be filled by a majority vote of the RVAA voting members present, subject to athlete requirements (Addendum A) at a properly called meeting of the RVAA.
9. In elections with multiple candidates where a majority is not obtained, the candidate with the lowest vote will be dropped, and the process will be repeated until a candidate obtains a majority vote.
10. If the Associate Chair resigns or becomes vacant at any time or the RVAA shall elect, as soon as prudent, a new Associate Chair, using the same election procedures as above, to serve the balance of the term.

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C. **RVA Representative to the USAV BOD**

1. Candidates must meet minimum requirements as described in the USAV Bylaws.
2. A candidate shall have at least three (3) years of service as a Regional Commissioner or five (5) years in a leadership capacity directly related to RVA Operations.
3. A candidate must have attended full-time at least 50% of the regularly scheduled RVAA meetings in the past three (3) years.
4. A candidate must have an excellent working knowledge of USAV, its policies, procedures, and significant activities, and a thorough working knowledge of their RVA operations.
5. A candidate must fulfill their fiduciary duty to the USAV Board while providing the perspective of the RVAA.
6. Possess strong written and verbal abilities and be willing to perform the duties of a USAV Board member.
7. A slate of potential candidates and all required paperwork must be provided to the USAV AC nominating committee for vetting by April 1.
8. Nominations from the floor are not allowed.
9. The election will be held at the annual meeting in May.
10. USAV AC Nominating Committee will oversee the election process.
11. The election is by the majority of Region votes of the RVAA subject to athlete requirements (Addendum A).

12. In elections with multiple candidates where a majority is not obtained, the candidate with the lowest vote will be dropped, and the process will be repeated until a candidate obtains a majority vote.

D. **RVAA Representatives to the USAV BOD Nominating Committee**

1. Self-nomination allowed.
2. It is recommended that they have extensive experience in RVAA operations and have attended at least 4 of 6 previous regular RVAA meetings.
3. Nominations from the floor are not allowed.
4. A slate of potential candidates and all required paperwork must be provided to the USAV AC nominating committee for vetting by April 1.
5. In elections with multiple candidates where a majority is not obtained, the candidate with the lowest vote will be dropped, and the process will be repeated until a candidate obtains a majority vote.
6. The election will be held at the Annual Meeting in May.
7. The USAV AC Nominating Committee will oversee the election process.
8. If the Representative resigns at any time or becomes vacant, the RVAA shall elect a new representative to serve the balance of the term.
9. The office shall be filled by a weighted vote of the RVAA voting members present, subject to athlete requirements (Addendum A) at a properly called meeting of the RVAA.
10. The RVAA representative to the USAV Board Nominating Committee serves a four (4) year term, limited to two (2) terms.

3.04 **Vacancy:** When an elected position becomes vacant, it shall be filled as expeditiously as reasonable by election per USAV Bylaws and this Manual. This individual shall fulfill the remaining term of the position.

3.05 **REMOVAL OF AN RVAA ELECTED REPRESENTATIVE TO THE USAV BOD**: A director may be removed, with or without cause, by a majority of weighted Region votes of the RVAA subject to athlete requirements (Addendum A) whenever, in its judgment, the best interests of the RVAA or USAV would be thereby served.

Article IV MEETINGS

4.01 Regular or special meetings may be held anywhere in the United States. Minutes shall be kept recording actions taken at all meetings of the RVAA.

4.02 **Regular Meetings.** There shall be a minimum of two (2) Regular Meetings of the RVAA annually. Regular Meetings shall be called with at least a thirty (30) day notice by e-mail. Call-in information/access will also be provided.

4.03 **Special Meetings**. A special meeting may be called by the Chair or any three (3) members of the Assembly with notice given to each Principal Representative at the electronic address provided by the Region for such purpose at least forty-eight (48) hours before the time designated for the meeting.

4.04 **Meetings by Electronic Means:** Members of the Assembly may participate in Regular or Special Meetings of the RVAA by teleconference, video conference, or other remote means by which all persons in the meeting can hear each other, with such remote attendance being subject to approval by the Chair. Such participation shall constitute presence in person at the meeting for a quorum, attendance, and voting.

4.05 Votes may be tabulated after any meeting by any approved electronic means within five (5) working days of the conclusion of the meeting.

4.06 Agenda. The RVAA Chair shall set the agenda for any meeting of the RVAA after consultation with the RVAA Associate Chair. In addition, any RVAA member and the Chairs of the RVAA Standing Committees may request items be placed on the agenda.

4.07 **Action without a Meeting:** Any action that may be taken at any regular or special meetings of the RVAA may be taken without a meeting, providing the following conditions are met:

A. The notice must be emailed to the Principal Representative at the electronic address provided by the RVA for such purpose or by another verified mode of contact.
B. This notice must provide at least twenty-four (24) hours for email or other approved collaborative deliberations with at least a five (5) business day window from the day of notice for voting.
C. The RVAA Chair must receive any written objection to an action without a meeting before the voting window begins. An email notification will also be acceptable.
D. Action will only be taken when the RVAA Chair receives no written objections to an action without a meeting.
E. The motion to be considered must provide a rationale and all supporting documentation.
F. Votes must be submitted to the Chair and Associate chair by email or approved voting software for tabulation.
G. Action will be taken subject to Athlete representation requirements in Addendum (A), provided at least two-thirds (2/3) of the voting members of

the RVAA cast ballots in writing or electronically. A majority of the votes cast shall determine the action of the RVAA. The results of such action shall be filed with the minutes of the proceedings of the RVAA. In addition, one (1) of the persons who verified the votes will announce the results of the vote to the Regions by email or other suitable methods within three 3 business days after the voting period expires.

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4.08 **Voting:** Approval of any action shall require a majority of voting members present determined at the start of a properly called meeting. Athletes will possess 1/3 of the voting power present, and those present will divide the 1/3 of voting power equally subject to Addendum(A). The Principal Representative of the RVA and the region represented must be in good standing. (Sect 4.08A and Addendum A)

A. **Voting Member in Good Standing**
   1. The principal Representative must meet all current USAV membership requirements.
   2. The region must be in compliance with all USAV and RVAA requirements as described in USAV bylaws, Opcode, and in this manual, including Addendum B ROAS Policy.

4.09 **Proxies**

A. Proxies will be allowed for RVAA business subject to the following guidelines.
   1. The RVA Principal Representative shall notify the Associate Chair by a written proxy before the commencement of the meeting or roll call for any applicable election.
   2. To vote for the RVAA Representative to the USAV BOD~~,~~ (sect 3.03 and 3.04) the proxy holder must be a member in good standing (sect 4.08A) of the same RVA as the principal representative.
   3. For Actions without a meeting (sect 4.07), absentee or proxies shall <u>not</u> be <u>allowed.</u>

B.

4.10 **Quorum:** A quorum consists of a majority of RVAA voting members, including at least one athlete who must be present to conduct business. The vote of the majority of those present shall be the act of the RVAA unless otherwise specified that more than a majority is required for certain actions of the RVAA. (Clarification: abstentions are only votes present to satisfy quorum for the transaction of business.) All other committees/councils shall require only a simple majority of voting members present to constitute a quorum.

4.11 **Rules of Order**

A. All discussions must begin with a motion, which may be:
   1. Made by a person.

2. Brought forward from a committee.
3. A procedural motion for open debate on a subject.

B. All motions except those from a committee require a second.
C. All motions should specify what assembly it involves and, if applicable, the USAV Board. In addition, all motions shall include requirements for approval by the RVAA or other entities.
D. During subsequent discussion:
    1. Ten (10) minutes will be allowed for the initial discussion.
    2. After ten minutes, the Chair will recognize people wishing to speak in order of hands.
    3. A person may request a specified amount of additional time, which will be extended upon approval of a majority of the group.
    4. At the end of the initial ten (10) minutes, a motion may be made to extend the debate for a specified period.
E. Motions may be amended by:
    1. A motion to amend the current motion.
    2. If the motion to amend is seconded, it becomes the current motion.
F. A call for the previous question is a motion to cease debate. It requires a second approval of a majority of the group.
G. Roll call votes shall be used only if requested.
H. A question of order may be raised when Robert's Rules of Order or procedures included in this manual are being violated.
I. Robert's Rules of Order will apply in other situations.
J. The RVAA shall have final authority by majority vote, subject to athlete requirement (addendum A) over matters before the Assembly.
K. A motion strictly under RVAA purview will go into effect immediately upon its adoption unless a different date is specified. Items under the purview of USAV or BOD may require further approval.

4.12 RVAA EXECUTIVE SESSION

A. A motion is required for the RVAA or any RVAA committee to go into Executive Session. In addition, a majority of the quorum present and voting must approve going into Executive Session.
B. Only members of the designated RVAA or any RVAA committee and special invitees specified in the motion will be allowed in an Executive session.
C. The items discussed in the executive session are to be kept confidential. The only information to come out of the session would be with the approval of the RVAA or any RVAA committee.

Article V COMMITTEES

5.01 Standing Committees:

A. Chairs must be Principal Representative and will be selected by the RVAA chair, subject to RVAA approval.
B. Will have adequate representation from all Zones.
C. If a vacancy occurs on a Standing Committee during the quad, the appropriate Zonal Chair will be responsible for finding a replacement to fill this vacancy.
D. Non-RVAA members may serve on all committees, but voting shall be limited to RVAA members on all standing committees.
E. When a Chair of a Standing Committee is no longer a Principal Representative, they will immediately notify the RVAA & RVAA Associate Chair(s) of their change in status. A new appointment shall take place before the next committee meeting.
F. Will meet at least twice a year and as necessary to conduct committee business.
G. The Committee Chair shall notify the RVAA Chair of meetings and submit written reports and minutes to the RVAA Chair.
H. Must have approval from the RVAA to speak on behalf of the RVAA.
I. All Standing Committee assignments shall be reviewed at a minimum of once at the beginning of each quad.

5.02 **Indoor Competition Committee**

A. Purpose – The Committee shall have the authority to make recommendations to the RVAA on issues relating to nationally sanctioned competition and NTDP as well as communicate the competition-related needs of the RVAA to USAV staff.
B. The RVAA Committee will review current tournament procedures for nationally sanctioned competitions and recommend changes.
C. Coordinates with the Junior Assembly on current and future policies for nationally sanctioned junior competitions.
D. Coordinates with the Officials Assembly on policies and procedures that affect officials at nationally sanctioned events.
E. Coordinates with the RVAA Beach Committee on policies and procedures that may affect both disciplines.
F. May recommend possible rule changes to the RVAA members of the USAV Rules Commission.
G. With RVAA approval, may recommend policy and procedure changes to the appropriate USAV staff department.

5.03 **Education Committee**

A. Purpose – The RVAA Education Committee is responsible for working with USAV departments to promote the development and continued maintenance of high-quality educational materials and programs in support

of the mission of USAV. The programs requested would be provided at free or reasonable costs and time commitments.

B. Coordinates with all Assemblies to recommend development of educational materials for all RVAA members

5.04 **Marketing / Branding Committee**

A. Purpose – It is the responsibility of the RVAA Marketing / Branding Committee to explore and create strategies by which RVA(s), either individually or in partnership with other RVA(s) and USAV, can generate increased and more diversified revenues while establishing themselves as the brand of choice in the volleyball marketplace.

B. The committee shall establish a forum for dialogue between the RVA(s) and the National Office concerning marketing/branding initiatives resulting in mutually beneficial resource acquisition and brand enhancement.

5.05 **Beach Committee**

A. Purpose – It is the responsibility of the RVAA Beach Committee to:

B. Coordinate policies and procedures with USAV Staff for the operations of Beach competitions, including but not limited to Beach National Championships, National Beach Qualifiers, Regional Beach Qualifiers, and Regional Beach Competition.

C. Coordinate policies and procedures for USAV staff for the operations of Beach NTDP, including National and Regional Beach programs.

D. This committee shall consist of eight (8) members. Each Zone shall select two (2) members to serve on this committee.

E. Coordinate with the RVAA Indoor Competition Committee on policies and procedures that may affect both disciplines.

F. Recommend possible rule changes to the RVAA members of the USAV Rules Commission.

5.06 **Ad-hoc committee(s), Task Force(s), and Work Group(s)**

A. **T**he RVAA Chair may form and appoint the members of these committees, Task Force(s), and Work Group(s) with the approval of the RVAA.

B. These committees are recommended to include, at minimum, an RVAA member from each zone, all having no conflict of interest.

C. The committee must maintain at least 75% RVAA members subject to the approval of the RVAA.

D. These non-RVAA members will have both a voice and a vote.

5.07 **RVAA E&E Committee;** When an E&E committee must be established, it will consist of the RVAA Associate Chair and, at a minimum, one (1) RVAA member from each zone, all having no conflicts of interest.

Article VI Zonal Structure

6.01 **Composition:**

A. As described in the USAV Op-code Article VIII, the RVAA shall consist of four (4) geographic zones, ATLANTIC, BORDER, CENTRAL, and PACIFIC, whose boundaries may be modified by recommendation of the RVAA and approval of the USAV BOD
B. Each RVA shall have one representative.
C. If Zone approves, other voice-only individuals will be allowed.
D. Zonal Chairs shall be a current Principal Representative and nominated and elected at the RVAA Annual Meeting by the Principal Representatives in their respective zones at the fall meeting in even-numbered years for a two (2) year term, effective immediately after the conclusion of the Annual meeting.
E. When the Zonal Chair is no longer a Principal Representative, they will immediately notify the RVAA & RVAA Associate Chair(s) of their change in status. A new election shall take place before the next zonal meeting.

6.02 **Duties**

A. Will ensure that there will be adequate representation on all standing committees.
    1. If a vacancy occurs on a Standing Committee during the quad, the appropriate Zonal Chair will be responsible for finding a replacement to fill this vacancy as needed.
B. Shall meet at least once a year at the Annual meeting.
C. Will discuss any motions, concerns, or proposals affecting the RVAA.
D. Will assist in developing programming and events within their respective zones.
E. Will receive and process, along with the RVAA Chair and USAV CEO, any application for redistricting as described in section 4.04 of the USAV Bylaws.
F. Zonal Chairs shall serve on the RVAA Administrative Council.

Article VII Administrative Council

7.01 **Composition:**

A. The RVAA Administrative Council shall:
    1. Be comprised of the RVAA Chair, the RVAA Associate Chair, the four (4) Zonal Chairs, the elected USAV AC member, and the three (3) USAV RVAA BOD representatives who all have votes.
B. **Duties:**
    1. Review agenda items.
    2. Review the budget.
    3. Assist the RVAA Chair in making decisions between RVAA meetings.

Article VIII RVAA Due Process Procedures

8.01 The RVAA review of complaints about RVA disciplinary, or procedural matters shall be limited to determining whether the relevant RVA supplied due process to the complaining individual or group.

8.02 Complaints from individual members of RVA(s) shall be referred to the RVAA Chair in written form. The RVAA Chair must assign the complaint to the RVAA Associate Chair if the RVAA Chair has any conflict of interest or even the appearance of such conflict. If the RVAA Associate Chair has a conflict, an objective member of the RVAA Administrative Council may be appointed by the RVAA Chair to deal with the complaint.

8.03 The RVAA Chair should immediately notify the relevant Principal Representative about the complaint. In addition, the RVAA Chair can request documentation from the involved region regarding all due process actions that have taken place. If the complaining party has not exhausted all levels of appeal within the RVA, the party will be referred back to the RVA to exercise such an appeal process. The RVAA Chair shall review all written complaints that have exhausted due process at the Region level and refer them to the RVAA Ethics and Eligibility Committee.

8.04 The RVAA Ethics and Eligibility members shall review the documents submitted on appeal. The Committee may collect additional information. If a decision is made to collect additional information, the Committee may assign this task to one more of its objective members. Unless the situation is critical in the opinion of the Committee Chair, the review shall take place at the next semiannual meeting of the RVAA. If the situation is urgent or time-sensitive, the review shall take place by mail, email, or conference call as soon as possible after submitting the appeal and collecting any additional information. A simple majority of the total voting Committee members shall constitute a quorum, and a majority vote of the quorum shall control. The review shall be limited to whether the RVA provided the complaining party due process. The Committee shall issue a decision listing the relevant facts and its opinion on whether due process was provided to the person filing the complaint. The committee may return the appeal to the region for further evaluation. The decision shall state that the final appeal shall be to the USAV Ethics and Eligibility Committee by its procedures.

8.05 Points for Review at All Levels:

A. Did the complaining party have an opportunity to present their case at the RVA level?
B. Was the initial review of the case by an objective group or individual, and was the review process fair?
C. Did both parties have a fair opportunity to appeal within the RVA?
D. Was the RVA-level review of the appeal by an overall objective group or individual?
E. Did the RVA act in a timely manner?

F. All RVA(s) / USAV will honor sanctions up to and including suspensions of memberships/registrations imposed against individuals/teams/clubs by other RVA(s) for the entire term of the sanction, so long as due process was provided.

8.06 Appeals

A. All appeals of decisions of the RVAA E&E shall be submitted to the USAV E&E committee for adjudication.

Article IX Budget

9.01 The Chair may submit an annual budget request (generally in August / September of the preceding year) to the Audit, Finance, and Budget Committee (AFB) of USAV. Budget requests typically include administrative and meeting expenses of the RVAA.

9.02 Receipts for approved expenditures shall be submitted to the Chair, who, after review and approval, shall submit them to USAV for payment through the Staff Liaison.

9.03 The Chair shall regularly monitor expenditures to ensure compliance with the approved budget.

9.04 The RVAA shall administer a restricted RVA self-insurance retention fund with recommendations from the USAV AC Insurance Committee. [See RVAA Handbook for the administrative guidelines for this fund)

Article X AMENDMENTS

10.01 **Authority:** This RVAA Manual may only be amended by a majority vote of the RVAA voting members present at a properly called meeting of the RVAA.

Article XI Compliance

11.01 The RVAA is a substructure of the USAV; if there is any actual or apparent discrepancy between this administrative manual and the USAV Bylaws and USAV Opcode, the USAV Bylaws and USAV Opcode shall prevail.

11.02 The Board of Directors has authorized Administrative Manuals to delineate each substructure's specific policies, procedures, and functions. Administrative Manuals shall be consistent with the governing documents of the Corporation. Each substructure shall ensure its Administrative Manual is updated annually and submit changes to the USAV Administrative Council for review and approval by the Board of Directors.

ADDENDUM A Athlete Voting
ADDENDUM B ROAS policy